



APPLICATION FOR DEGREE

Undergraduate Program

Students file the application for degree two semesters prior to the anticipated graduation date. Completed applications are submitted to the Registrar's Office. The student's academic advisor will then complete a degree audit (graduation packet or "grad pack"). Once completed, your advisor will contact you to review and have you sign an outstanding requirements form. A final audit is completed by the Registrar's Office after final grades are received.

Application due dates: Fall (December) First day of Summer Semester
Spring (May) First day of Fall Semester
Summer (August) First day of Spring Semester

Please Print

NAME OF APPLICANT: _____
(Please **print clearly** as desired on diploma)

Present Address: _____ Phone: _____
Street City State Zip

Home Address: _____ Additional Phone: _____
(if different than above) Street City State Zip

E-Mail Address: _____
Please list an active e-mail address, likely your knight-net account. Most correspondence will be thru e-mail.

County: _____ Marital Status: _____ Gender: _____

Parents'/Spouse's Name: _____

Address: _____
Street City State Zip

UU I.D. Number: 000 - - _____

Optional Information: Date of Birth: _____ Race/Ethnicity: _____

Semester of Graduation (check one and add year)

- Fall 20 _____
- Spring 20 _____
- Summer 20 _____

Degree (check one)

- Bachelor of Arts
- Bachelor of Science
- Bachelor of Science in Athletic Training
- Bachelor of Science in Nursing
- Associate of Arts

Advisor: _____

Major(s) _____

Minor(s) or Field(s) of Emphasis (if applicable) _____

Catalog year specifying graduation requirements: _____
(year you were accepted or year you changed major)

Site Location: _____
(if different from main campus, for example, Dayton)

_____ Print Name

_____ Signature

_____ Date

Please return the completed application to the Registrar's Office by due date (see above). Beginning in Summer 2014, there is no fee for the initial Application for Degree for an undergraduate student.

Other fees may apply: Late Application Fee: \$30.00 Re-Application Fee: \$35.00 Late Re-Application Fee: \$65.00
Deadlines may be verified with the Office of the Registrar



Bookstore
(937)772-9282

Commencement Cap & Gown Information

Please complete the following information regarding your participation in this year's commencement exercises. Please return this form with your Application for Degree. There is no additional charge for your cap and gown.

_____	_____	_____	_____
Last Name	First Name	Middle Initial	
_____	_____	_____	_____
Address	City	State	Zip Code

Daytime Phone Number: _____ E-Mail Address: _____

- I **plan on attending** Commencement and will need a cap and gown. Site Location: _____
(if different from main campus, for example, Dayton)
- I **do not plan on attending** Commencement.
(Your cap and gown are included in your fee. If you think there is a possibility you will march, please mark the above)



Cap & Gown Information

Graduation Date: _____
Semester Year

Check appropriate degree:

- Associate of Arts
- Bachelor of Arts, Bachelor of Science, BSN or BSAT

Cap & Gown Size Information:

Male Height: _____

Female Weight: _____

